



Gumeracha Medieval Fair

Once more the Medieval Fair is on in the Adelaide Hills. The site is Federation Park in the centre of Gumeracha, in the Adelaide Hills, 30 kms up North East Road from Adelaide, on the way to Birdwood. This popular event is to be held on May 2nd & 3rd 2009. We are expecting 7,000 or more people to attend over the two days. A Merchant's Lane is planned and we are accepting applications for non-food stalls. (For food stalls, please apply to Wendy Cook on 08 8568 5067(wk) 08 8568 5216 (hm) or at wendy@medievalsa.org).

Craft Merchants – Terms and Conditions

(Please read carefully)

1. Applications for trading sites must be received no later than Friday 17th April 2009, **TOGETHER WITH FULL PAYMENT**. All relevant forms must be completed with as much information as possible about the proposed trade stall. Sites will not be allocated without full payment. Sites proved very popular last Fair, so you are urged to apply early.
2. Goods and services for sale need to be appropriate to the medieval ambience of the fair. No Dangerous Articles or Prohibited Weapons (as defined in the Summary Offences Regulations 2000, under the Summary Offences Act 1953 as amended), may be displayed or sold.
3. Site holders are required to wear clothing that is appropriate to a medieval marketplace. We can supply basic pictures and patterns that you can make yourself. Site holders are asked to dress their stall to the best of their ability in a manner appropriate to a medieval marketplace.
4. There is a competition for the "Best Medieval Appearance Stall". The prize is a free stall at the next Medieval Fair. In 2008 the competition was won by Black Prince Clothing.
5. Official Opening Hours of the Fair are: 10.00am to 5pm Saturday 2nd, & 10.00am to 4pm Sunday 3rd May, 2009. Money withdrawal facilities are available at the Ticket Booth mobile Eftpos machines.
6. Sites are based on a 3m x 3m space. A Covered Site includes an individual 3m x 3m tent opening onto the grassy Merchant's Lane, an 8ft trestle, 2 chairs, and 2 trader's passes. An Outdoor Site includes a 3m x 3m space and 2 trader's passes, also in Merchant's Lane. An Indoor Site includes a 3m x 3m area inside a large marquee, an 8ft trestle, 2 chairs, and 2 trader's passes. Site holders need to supply their own stands and fittings for display purposes. The site holder shall not extend their display over the boundaries of the allocated site.
7. Merchants selling clothing articles need to furnish their customers with an appropriate changing area if required. The toilets are not available for use as a changing area.
8. Site holders may set up from noon on Friday 1st May, and shall complete setting up by 9am Saturday 2nd May 2009. The site holder agrees that all display equipment will remain onsite until 5pm Sunday 3rd May 2009. All sites must be vacated by 10am on Monday 4th May 2009 or otherwise by negotiation with the Committee, and left in a clean condition prior to departure. **ANY SITE HOLDER PACKING UP AND/OR LEAVING EARLY MAY JEOPARDISE FUTURE TRADE SPACE OPPORTUNITIES AT THIS AND AFFILIATED SHOWS.**
9. Site holders must check with the site manager, before digging any holes or driving any objects into the ground, to ensure that there are no underground power cables or water pipes which could be damaged or cause injury to the site holder or their staff. All damages caused by site holders or their staff will be repaired at the site holder's expense.
10. Site holders may bring their vehicles into the Bus and Disabled Car Park for drop off and collection of goods. Traders cannot to bring their vehicles onto the grass without permission.



The Bus Car Park is next to the traders' sites. The traders may leave their vehicles in the Merchants' Car Park in the paddock, (walking distance).

11. General trade sites are not allowed to sell or serve food without special permission from the Executive Committee. Site holders who wish to sell food must apply to operate a catering site and pay the appropriate fee.
12. No public address systems are to be used, apart from the official ones.
13. All site holders are expected to co-operate in keeping their area clean throughout the fair.
14. Site sharing is permitted (with prior consent), but sub-letting of space is not permitted. Please note that if the site is shared, the site holder passes must also be shared or additional passes may be purchased. Should this condition not be observed, the organizers may charge an additional fee or exercise any other of its rights under this agreement.
15. Unpowered camping sites are available Friday to Sunday nights for \$5.00 per person per night. Showers will be available in the Football Clubrooms.
16. Site holders are welcome to attend the Medieval Feast to be held on site on the Saturday evening. Check the Medieval Fair website www.medievalsa.org for prices, and availability of tickets. Tickets still available on the day will be offered to the Public.
17. Hired Security Personnel will provide security during the Fair and overnight on Friday, Saturday and Sunday. Site holders will be able to access their site outside of the Official Opening Hours to stock/restock or to set up their stalls. Public will not have access and site holders and/or staff will need to carry their trader's pass to identify themselves during this time.
18. The Medieval Fair will not be liable for loss of or damage to the site holder's property whilst on the site. Insurance on site holder's goods is the responsibility of the site holder.
19. Site holders shall hold Public Liability Insurance indemnifying members of the public against injury or accident while on their site. Site holders who do not have cover must pay an extra fee for insurance arranged by the Fair Committee.
20. The site holder shall, at all times, comply with the directions given by the Fair Committee or their officers whilst on the fair site.
21. If the site holder, not less than four weeks prior to the Medieval Fair requests to cancel this contract the Fair Committee may do so on the condition that it retains 20% of the amount mentioned in the Trade Application agreement. No other refunds can be made.
22. The Gumeracha Medieval Fair does not charge GST. All prices quoted are exclusive of GST.
23. Site holders not complying with any of the above conditions or co-operating with the organizers or obeying requests reasonably made, will be suspended from future participation.
24. The Medieval Fair Committee reserves the right to reject any application. The Medieval Fair reserves the right to cancel this contract and to retain any money paid in relation thereto if there is in the opinion of the Fair Committee an infringement of any of the conditions and/or the site holder does not occupy the space at the commencement of and during the full period of the said Fair.

Enquiries: **Merchant Convener - Brenda Bartel**
PO Box 1623
Kersbrook
SA 5231

Phone: **(08) 8389-3404**
Email: **brenda@medievalsa.org**